

Neighborhood Surveyor Job Description

Flourishing Neighborhood Index 2025 Assessment

What's This About?

We're looking for friendly neighborhood residents to join us as Neighborhood Surveyors for the 2025 Flourishing Neighborhood Index (FNI). As a surveyor, you'll chat with your neighbors to gather info that helps us understand how our community is doing—think well-being, connection, and overall quality of life.

About the Flourishing Neighborhood Index

The FNI is a tool that helps us understand how residents feel about our neighborhood, looking at things like safety, health, job opportunities, neighbor-to-neighbor relationships, housing, parks, and streets. The 2025 survey results will help residents and community partners make plans for the future.

What You'll Do as a Surveyor

- Talk to neighbors using a set of standard survey questions
- Help people write or select their answers to the survey questions
- Build trust with folks to get them excited about sharing their thoughts
- Meet with neighbors in convenient locations (i.e. front porches, parks, Waterloo Public Library, possibly churches or local businesses offices)
- Keep all the info you collect private and secure
- Join a required training session and weekly surveyor team meetings as available (Zoom or in-person)
- Let us know if you notice any big community trends or concerns while you're out there
- Complete surveys on time

What We're Looking For in a Surveyor

- You've lived in the neighborhood for at least 6 months
- You're great at talking to people and making them feel comfortable
- You're comfortable using technology to log survey answers online
- You can get around the neighborhood (by foot, bike, or car)
- You're fluent in English (it's great if you speak other languages common in the area, too!)
- You have no current plans to leave the neighborhood
- A high school diploma or equivalent is preferred, but not required

Time Commitment

- Part-time, flexible hours (about 5-10 hours a week)

- Runs for 6-8 weeks (July-August 2025)
- One mandatory training session (date TBD)
- Short 30-minute team catch-ups each week (probably Mondays, Zoom or In-Person)

Pay & Perks

- \$25 for each survey completed through online portal
- \$15 for each survey completed on paper and turned in
- \$100 bonus for finishing training
- \$15 bonus for attending weekly team meetings
- Extra bonuses if you go above and beyond your survey goals

How to Sign Up

1. Send in your contact information and answers to the below questions
2. Have a quick chat with us for a screening interview
3. Complete the training

Ready to Apply?

Email your first and last name, phone number, mailing address, and a short note about why you're excited for this role and how you're connected to the neighborhood to Jenna Petersen at jpetersen@webuildhabitat.org.

We're all about building a survey team that looks like our neighborhood. Everyone's welcome to apply, no matter your race, color, religion, gender, gender identity, sexual orientation, national origin, genetics, disability, age, or veteran status.

If you make over \$600 as a surveyor in 2025, please note that you will receive a 1099 Form from Iowa Heartland Habitat for Humanity for tax purposes in early 2026.